

## Hine Hall Space Reservation Announcement



Dear Colleagues,

IUPUI has made space available in Hine Hall for the delivery of online instruction, online instructional training, and/or other instruction needs throughout the online-only course delivery period between November 20, 2020 and February 8, 2021. Faculty may reserve this space which is available Monday through Friday 8:00 a.m. to 5:00 p.m. during this time.

The UITs Classroom and Conferencing Support Team will be available to provide AV technology support in Hine Hall in the following ways:

By Live Chat: [ls.livesupport.iu.edu](https://ls.livesupport.iu.edu)

By Phone: (317) 274-8400

By Email: [ctsin@iupui.edu](mailto:ctsin@iupui.edu)

In-person: visit the Idea Garden in Hine Hall room 106 Monday – Friday 8AM to 5PM

To reserve a classroom, please submit the [Hine Hall Space Reservation Request form](#). The request will be reviewed by the Office of Auxiliary Services to determine room selection and availability. Once space has been assigned, you will receive a confirmation email from Auxiliary Services confirming your classroom reservation, the room assignment and UITs Classroom Support contact information.

Thank you,

**Camy Broeker**

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